

# 4-Sight

Autumn 2007

## Introduction

It's 4-Sight's one year anniversary! A whole year since its first addition.. This time last yr Sight & Sound had just been presented with their SIA Approved Contractor Status.

## Mission Statement

To deliver a cost effective Security Solution, meeting and understanding our Client's needs. To achieve this we will develop and look after our staff and establish lasting relationships with our clients.

## Vision Statement

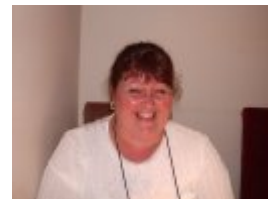
Our Vision is to be recognised as the South East's leading provider of Security Solutions. We will achieve this by the resource and investment of the latest technologies and constantly training and developing of our people.

## Company Information

- Sight & Sound were recently nominated for a "2007 Costain Award" for Supply Chain Partner of the Year. Costain nominated Sight & Sound for being an integral supply chain partner, and for the exemplary professional attitude and manner of Rebecca Sturgeon our Business Development Manager.
- Sight & Sounds annual turnover has increased to 1.8 million for 2006 / 2007.
- All the current NVQ training has now been completed and certificates to all concerned will be sent out shortly.

## Meet the team!

Over the next few editions we are going to be introducing you to the office team and management with "My Profile" see below for our first profile.....



**Name:** Sandra Johnson (likes to be called Sandy)

**Position:** Administration / Vetting Officer

**D.O.B:** 16.01.58

**About me:** Born in East London, Sandy is married with two sons and 3 grandchildren. Sandy has worked in an office environment for over 30 years and has been working for Sight & Sound for over a year now. Prior to this Sandy spent a couple of years running a public house in St. Leonard's on Sea before she relocated to Ashford where she, lucky for us, has settled.

## Website Update

We have a number of vacancies at present, please see the website for more details....

Any ideas or suggestions of anything you would like to see on the website please submit to Rebecca Sturgeon on 01233 501444 & choose the option for "Business Development"

[www.sightandsoundsecurity.com](http://www.sightandsoundsecurity.com)





## Security Viewpoint

SIA Regulation latest

About 380 security companies are now approved SIA Contractors employing more than 90,000 licensable staff which, the SIA says, is approaching half of the licensable security population in England & Wales.

The ACS is a none profit making scheme and set the fee at a break even level. The regulator reported last month that the ACS has proved so popular with security firms that there are now more approved contractors, employing more licensable staff, than initially projected.

The SIA annual report said that take up of the ACS scheme generated 30% more membership than expected and created a surplus of £661,500 hence the reduction in the annual registration fee.

## Recognition Awards

Our people are the most important asset to our company. This quarter we would like to award the following officers:

1st Prize of £100 goes to **Anthony Hooker** for his vastly improved attitude towards his work and his excellent flexibility carrying out the co-ordinators duties as required in his absence, keep up the good work Anthony!

2nd prize of meal vouchers up to the value of £50 goes to **Colin Covil** for his support, assistance and adaptability he has shown over the last few months, thanks for your help Colin.

3rd prize of 2 cinema tickets goes to **Len Crowley** for his flexibility in covering additional shifts as well as his own, thank you Len!

If you have any recommendations for the next officer awards please submit them to Sandy at the Ashford office, so make sure you all keep up the hard work and thanks once again to you all!

## Announcements

Recommend a friend!!! If you have a friend you would like to recommend to Sight & Sound for any of our current vacancies advertised on our website should they be successful you could be eligible for a introduction fee bonus!

New Business.... If you have any possible leads for new business we would love to hear from you. Should any recommendations lead to new contracts you will be rewarded accordingly!

Very well done to Slawomir Skrok who has received a Company Commendation for his willingness to go above and beyond the call of duty for the Company, he has also been commended by the client for his outstanding work and commitment.

## Training Skills

1st Impressions

### Creating the right impression

Your appearance matters. When you meet someone for the first time they form an opinion of you very quickly. Do they trust you? Do they have confidence in you? Should they take you seriously? It has even been estimated that what you look like accounts for around 90% of first impressions & first impression COUNT!

- Looking smart & well turned out will inspire respect & confidence.
- People look for two things, a smart well kept uniform, an alert confident body language.
- You should never relax your image
- Those you work with will continue to judge you by your appearance.

Regards

P R Purchase



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