

## 4-Sight

Winter 2006

### Introduction

HAPPY NEW YEAR TO YOU ALL !!

Although it seems a long while since the festive season, we hope you all had a lovely Christmas and a pleasant start to 2007!

### Vision Statement

The Company is committed to providing a quality guarding service which takes the responsibility of looking after its clients and their property seriously, providing them with total reassurance and peace of mind.

### Company Information

#### Company Presentation



MP Anne Widdecombe, former Conservative Shadow Home Secretary presented Sight & Sound with its SIA Approved Contractor plaque on Saturday 21st October. Left to right with Miss Widdecombe - Michelle Ford - Company PA, Ian Martin - Operations Manager, Rebecca Sturgeon - Business Development Manager, Paul Purchase - Managing Director.

- Sight and Sound has submitted its application for the Safe Contractor accreditation, hopefully we will be fully accredited by the next quarter!
- Pensions - all Sight & Sound employees are entitled to join our Stakeholder Pension Plan. Please contact Michelle Ford in the head office of you require further information.
- We would like to know if any officers would be interested in a benefit scheme of childcare vouchers. If this would be of interest to anyone with childcare cost, can they please contact Rebecca Sturgeon on the number overleaf.
- The Company Business Plan is available for Company employees to review.
- For the period April - August 06' the company turnover was £492,910.25.
- Next audit to ISO 9001 will be carried out in March.

### Website Update

Current and previous newsletters can now be found on the company website along with any current vacancies internally and externally we have available.

[www.sightandsoundsecurity.com](http://www.sightandsoundsecurity.com)





## Security Viewpoint

The Security Industry Authority (SIA) announced on November 29th that its licence application backlog was over and processing times are back to normal

The flood of late applications earlier this year after the licensing deadline for the manned guarding sector was the cause of the backlog.

The usual processing time for licence applications is approximately six weeks for completed applications that require standard checks. More complicated applications may take longer such as those requiring, overseas checks, additional CRB clarification and such like.

**SIA LICENCE FEE SET TO RISE** - On April 6 2007 the SIA licence application fee is expected to rise from £190 to £245. The new fee would apply to license applications for all licensable sectors throughout England, Wales and Scotland. The increase in the fee is said to be necessary because the SIA income from licensing has been less than expected, the rise should enable the SIA to be self-funding and use the more reliable data sources available.

## Recognition Awards

Our people are the most important asset to our company. This quarter we would like to award the following officers:

1st Prize of £100 goes to **Nisbert Matibiri** for all his support and assistance through the last month and for his long service with the company, Nisbert has been working for Sight and Sound for 6 years in March this year! Well done Nisbert and thanks for your loyalty and hard work.

Joint 2nd prize of meal vouchers up to the value of £50 go to both **David Lane** and **Peter Housego** for going above and beyond the call of duty for the company over the Christmas period, thanks guys, keep up the good work!

If you have any recommendations for the next officer awards please submit them to Sandy at the Ashford office, so make sure you all keep up the hard work and thanks to you all.

## Training Skills

Fire Safety

### *Fire Emergency Awareness*

Upon arrival at a new assignment the below key points must be noted :

- Fire instructions
- Exact fire assembly point
- Location of fire call points - by LAW these should be by every exit door
- Location of fire extinguishers
- Fire escape routes - making sure these are clear and accessible at ALL times

## Announcements

We would like to say a big THANK YOU to the team at Smurfit Kappa Townsend Hook for all their hard work during the shut down part of the mill. Special thanks to Dhyhanprasad Rai and Fiona Read for all the extra work they put in, thanks again and well done to all of you!

We would also like to mention Narsing Chhantyal whose performance at M-Real has been commended by the client, good for you Narsing!

Thanks as well to Ganesh Gurung for all his hard work during December, up to and including the Christmas and New Year period,. We appreciate your commitment Ganesh.

Regards

P R Purchase



HEAD OFFICE

Invicta Business Centre - Monument Way Orbital  
Park - Ashford - Kent -TN24 0HB  
t: 01233 501444 - f: 01233 501333  
e: info@sightandsoundsecurity.com